



## REQUEST FOR PROPOSAL 26-02

### Jail Video Surveillance System

#### ESTIMATED TIMELINE –

RFP Released	May 26, 2026
Deadline to Submit Written Questions	June 12, 2026 @ 3:00 PM CST
Response to Questions & Site Visit	June 15, 2026 @ 2:00 PM CST
Date & Public Bid Opening	June 26, 2026 @ 3:00 PM CST
Project Review and Award Date Pending CC* Approval	July 15, 2026 (tentative)

\*CC = Commissioners Court

**SITE VISIT** – All vendors must have their security credentials to the County prior to the visit.

**RFP PROCUREMENT CONTACT** – Aneli Bednar, Jail Administrator, [abednar@vanzandtcounty.org](mailto:abednar@vanzandtcounty.org)

Van Zandt County is soliciting proposals from prospective vendors to provide the County with the design, installation, service, training and maintenance of Surveillance for the Van Zandt County Sheriff's Office Jail Facility to enhance safety, security and operational effectiveness.

A copy of this RFP and any subsequent addenda or communications may be obtained from the County Auditor's website: [www.vanzandtcounty.org/page/vanzandt.County.Auditor](http://www.vanzandtcounty.org/page/vanzandt.County.Auditor)

**Van Zandt County Auditor Office • 121 E Dallas St, Room 102 • Canton, TX 75103**

## **A. PROJECT BACKGROUND**

Safety and security in our Jail facility is of great concern and Van Zandt County is motivated to install a new Video Surveillance System consisting of approximately 150 IP cameras and rack mounted network video server(s) that will integrate with existing Johnson Controls doors.

## **B. SCOPE OF WORK**

The purpose of this request for proposal is to invite prospective vendors to submit a proposal to supply Van Zandt County with a Video Surveillance System to replace the existing Video Surveillance System and add new cameras where warranted. Due to the sensitive nature of the correctional facility, all bidding vendors shall provide necessary certification. CJIS level 3B certifications shall be provided to Van Zandt County prior to entering the facility or submitting written questions. Once this certification has been verified, a diagram of the facility may be shared with the vendor.

The Vendor shall provide the following related to this particular RFP:

### **1. Surveillance Camera Installation**

- Provide and install a total of up to 150 **surveillance cameras** across the Van Zandt County Jail and Sheriff's Office Facility.
- Provide an installation plan to ensure full video surveillance during the time of installation, and specify when that surveillance will be through the existing system or the new system
- Provide and install all necessary mounting hardware, POE injectors, and IR accessories for cameras.
- Install new **Cat6 cabling** for all cameras, along with necessary **conduit** where needed and remove/dispose of all old camera cabling.

### **2. Network Video Recorders (NVRs)**

- Supply and configure Network Video Recorders
- Implement a failover solution for NVRs, ensuring business continuity. This must include **proper failover licenses**.

### **3. Storage Solution**

- The proposed storage solution must be capable of handling the data from all installed cameras, with the following retention requirements:
  - **Up to 2 years of retention** for cameras monitoring areas where inmates are housed or moving.
  - **30 days of retention** for all other cameras.
- Retention should be configurable on a **per-camera basis**.

### **4. Cameras**

- Provide recommended camera models, quantities and placement in the facility
- Options for privacy/blackouts for toilet/shower areas

### **5. Power Over Ethernet (PoE) and Switches**

- Provide POE+ switches to power the cameras.
- Ensure proper configuration of switches for optimal camera performance and network reliability.

### **6. Audio Recording**

- Audio recording must be included at the camera level.
- Audio recording must be **configurable** at the software level for flexibility and compliance.

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- 7. **Integration with PLC Control Software**
  - Provide necessary licenses and servers to accommodate **PLC control software** interface.
  - The camera vendor must ensure proper integration with the PLC system, including the installation of software to make camera views available for integration purposes.
- 8. **Licensing Requirements**
  - Provide detail of licenses required for the system and any subscription services required.
- 9. **Monitors and Workstations**
  - Workstations should be included and configured to control monitors.
  - Specify the number of monitors and placement in the facility
  - Mounting configuration and installation for the monitors shall be included.
- 10. **Training and Support**
  - **Train** the trainers should be included, **to include a user level training, admin user training and a follow up training** for Van Zandt County staff.
  - Provide a **support plan**, which includes:
    - **24/7 support** for troubleshooting, software and maintenance.
    - Support must be available from a **vendor within 100 miles** to ensure timely service.

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## System Requirements

1. **Cameras and Accessories**

All cameras must support the following:

  - High-resolution image capture (with various models ranging from 2MP to 32MP).
  - IR (infrared) functionality for night vision and low-light environments.
  - POE support for efficient power and data transmission.
  - **Compliant with Section 889 of the National Defense Authorization Act (NDAA)**
2. **Network Video Recorders (NVRs)**
  - Must support multi-camera streaming with proper storage management and failover capability.
3. **Storage System**
  - Adequate storage capacity to retain video data for the required periods (45 days for inmate-related cameras, provide archiving options for up to 730 days, 30 days for others.
  - Scalable solution to handle high-resolution video data generated by multiple cameras.
4. **PLC Integration**
  - Ability to interface with other systems as required.
5. **Audio Recording**
  - Support for two-way audio or audio recording at the camera level, depending on the specifications for each camera type.

The Vendor shall also provide the following as requested for all County RFPs:

- A. If applicable, provide continual or annual costs such as warranties or service contracts.
- B. Description of its invoicing process. Invoices should itemize the date of service, reason for the service, the amount, and the vendor Tax ID number.
- C. An opportunity for Van Zandt County to complete a final inspection before acceptance of the work/product. The Vendor will arrange for the return of all damaged or miss-shipped items. There will be no restocking fee for the return of items damaged or shipped by the vendor in error. All items returned will be credited to invoice within 14 days of receipt.
- D. Available financing options and terms.

- E. If applicable, no less than three (3) days of training to ensure adequate education of all personnel at the expense of the company providing the equipment to Van Zandt County.

**C. SUBMITTALS**

In responding to this RFP, the vendor accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to Van Zandt County as necessary to gain such understanding. The County reserves the right to disqualify any vendor who demonstrates less than such understanding. Further, Van Zandt County reserves the right to determine, at its sole discretion, whether the vendor has demonstrated such understanding. That right extends to cancellation of award, if award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to Van Zandt County.

All information provided by Van Zandt County in this RFP is offered in good faith. Individual items are subject to change at any time. Van Zandt County makes no certification that any item is without error. Van Zandt County is not responsible or liable for any use of the information or for any claims asserted there from.

The County intends to select a vendor in July 2026 but is not obligated to do so.

**D. EVALUATION CRITERIA**

Submittals will be evaluated and ranked to determine the best value to the County based on the following criteria:

- A. Initial and Ongoing Costs for the Project
- B. Compatibility with Sheriff's Office current video recording/storage systems
- C. Conformity with Specifications and Suitability to the Requirements of the County
- D. Past Performance of the Vendor
- E. Warranty, service contracts, industry standards and references

The purpose of this competitive RFP is to promote a fair, most efficient means to obtain the best value to Van Zandt County, i.e., the proposal offering the best value, which shall be assessed in accordance with the evaluation criteria set forth in this RFP. Proposals will be reviewed by an internal committee where quotes will be evaluated and ranked on a consensus basis. Proposing bidders may be asked to participate in an interview to further discuss qualifications and to answer questions from the committee.

Van Zandt County reserves the right in its sole discretion to accept or reject any or all proposals, in whole or in part, without incurring any cost of liability whatsoever, and to waive informalities and minor irregularities in bids received. The County shall retain the RFP, and all related terms and conditions, exhibits and other attachments, in original form in any archival copy. Any modification of these, in the vendor's submission, is grounds for immediate disqualification. If the selected vendor and Van Zandt County are not able to finalize contract terms for the intended goods or services requested in this RFP, the County reserves the right to select another vendor to provide the goods or services.

**E. REPRESENTATIONS AND CERTIFICATIONS**

Full name and address of the business with a short description of the business.

Include a description of the following:

- A. Business organization
- B. Year established
- C. Federal ID number

- D. Texas tax ID number, if applicable.
- E. The business' legal formation (e.g. corporation, sole proprietor, etc.)
- F. State of incorporation, if applicable.
- G. List the location and address of the business' office that will provide the equipment requested.

**F. REFERENCES**

RFP reviewers may solicit references from some or all client contacts provided with previous experience examples above. Please include at least three (3) references.

**G. COMPENSATION / FEES**

Identify all costs including expenses to be charged for delivering and/or installing the equipment. The County is tax exempt for state and local taxes, personal property tax, and real property taxes. Prices shall not include taxes, unless the County is not tax-exempt for a specific service or deliverable. Exemption certificates for sales tax will be furnished upon request.

**H. CONFLICT OF INTEREST**

Disclose any conflicts or perceived conflicts of interest. Vendor shall, to the extent practicable, disclose to the County the identity of vendor employees and relatives of vendor employees who are employed by the County as well as the identity of County employees who are employed by vendor.

Identify what procedures your firm utilizes to identify and resolve conflicts of interest.

**I. INDEMNIFICATION**

The selected vendor shall be required to indemnify, defend, and hold the County harmless for all claims, incurred by or asserted against the County, its elected and appointed officials, employees, agents and volunteers, by and person or entity, which are alleged to have been caused from the acts or omissions of vendor or vendor's employees. The County's right to indemnification is in excess and above any insurance required by the contract. The vendor shall have no right against the County for indemnification, contribution or subrogation.

**J. AMERICANS WITH DISABILITIES ACT (ADA) AND SECTION 508 COMPLIANCE**

Vendors shall warrant that end users will be able to access the website in accordance with the accessibility requirements of the ADA and the Rehabilitation Act of 1973. The website will conform, where relevant to Web Content Accessibility Guidelines (WACG) 2.0.

**K. NON-DISCRIMINATION**

Vendor, and its subcontractors, shall not discriminate against an employee or an applicant for employment, in hiring, any terms and conditions of employment or matters of employment for any reason that is unrelated to the person's ability to perform the duties of a particular job or position, in accordance with applicable federal and state law.

**L. DEBARMENT AND GRANT REQUIREMENTS**

If a bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency, which prohibits the bidder from participating in any procurement, the bidder must provide County with that information as part of their response. Failure to provide this information may result in disqualification of the response from consideration or termination of a purchase order or contract, if awarded.

To the extent that an awarded contract is funded in whole or in part by any federal or state grant, vendor will be required to comply with all applicable requirements in the grant.

**M. TERMINATION OF CONTRACT:**

When the vendor has not performed or has unsatisfactorily performed the contract or in the event, any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the contract and/or purchase order for default. Upon termination for default, payment will be withheld at the discretion of Van Zandt County. Failure on the part of a vendor to fulfill the contractual obligations shall be considered just cause for termination of the contract. The vendor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in procuring and completing the work. The County reserves the right to require termination of the contract for its convenience in the contract terms finalized with the selected vendor. If funds are not appropriated or otherwise made available to support continuation of performance, the County may terminate the agreement. Vendor shall be paid for work satisfactorily performed prior to termination.

**N. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT:**

If any item furnished by the vendor fails to conform to specifications, or to the sample submitted by the vendor, the County may reject it. Upon rejection, the vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the vendor the difference between the prices named in the purchase order and the actual cost to the County. If the vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.

**O. INSTRUCTIONS FOR FIRMS:**

For your bid to qualify, you must submit three (3) hard copies and one digital copy in your SEALED BID **no later than 3:00 PM CST on June 26, 2026** to:

VAN ZANDT COUNTY AUDITOR  
ATTN: Ben Miraglia  
121 E. Dallas Street, Room 102  
Canton, TX 75103

1. Response to this RFP MUST be clearly marked RFP# **26-02 – Jail Video Surveillance System** – Van Zandt County.
2. Questions shall be submitted in writing to Jail Administrator Aneli Bednar at [abednar@vanzandtcounty.org](mailto:abednar@vanzandtcounty.org)

no later than 3:00 PM EST on June 12, 2026.

3. This RFP, any addendums, and any potential questions and answers will be posted on the Van Zandt County website at [www.vanzandtcounty.org/page/vanzandt.County.Auditor](http://www.vanzandtcounty.org/page/vanzandt.County.Auditor)
4. The County reserves the right, in its sole discretion, to reject any and all proposals, or parts of any proposal, for any reason whatsoever and waive technicalities.
5. The County will only accept proposals that are responsive to the RFP and are prepared and submitted in compliance with the requirements set forth in this RFP.
6. Van Zandt County will not award any proposal to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent Federal, State or Local taxes, fees and licenses.

**No late submissions will be accepted.**

#### CERTIFICATION

I hereby state that I have read, have become thoroughly familiar with, understand, and accept the terms and scope of work contained in the RFP. I hereby state that all of the information I have provided is true, accurate and complete. I hereby state that I have authority to submit this RFP, which will become the basis for a binding contract if accepted by the Van Zandt County. I hereby state that this quote will remain valid for sixty (60) days from this certification date.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### MINORITY VENDOR CERTIFICATIONS

Please check all that apply:

The vendor represents that it  IS  IS NOT a woman or women-owned business.

The vendor represents that it  IS  IS NOT a minority-owned business.

The vendor represents that it  IS  IS NOT a disadvantaged business enterprise.

The contractor represents and warrants that the company meets the above and can provide supportive documentation upon request. Any lines left unchecked will be considered as if the "IS NOT" box has been checked.

\_\_\_\_\_  
Authorized Agent Signature Date

\_\_\_\_\_  
Authorized Agent Printed Name

**How did you learn of this RFP?**

(circle all that apply)

Internet

County Website

County Employee

Other \_\_\_\_\_